

Thetis Island Improvement District

Minutes of Board Meeting, October 4, 2010

Location/time: Forbes Hall – Hunter Room, 7:00 pm

Attending: Ken Youds, Stephanie Cottell, Peter Pardee, Doug Darling, Tom Anderson

Minutes of Previous Meeting (September 13, 2010)

Meeting minutes approved as circulated.

Business Arising

1. Discussion of budget proposal for 2011:

Specific refinements to budget proposal discussed:

- ⇒ Hydro, budget \$3000
- ⇒ Fuel, budget \$1500
- ⇒ Property Maintenance, budget \$4200 including invoiced fees for professional services rendered to a max. of \$2600
- ⇒ Operations, shift new hose costs to minor capital
- ⇒ Operations, small engine maintenance budget to include invoiced fees for professional services rendered to a max. of \$2400
- ⇒ Communications maintenance, shift \$1200 for 3 pagers to minor capital
- ⇒ Minor Capital: install/provide better washing station but budget for bathroom reno. on hold until comprehensive capital plan for main hall build-out is completed and approved (2011?)
- ⇒ Major Capital: SCBA, 2 units in remainder of 2010 and 2 additional in 2011.
- ⇒ Major Capital: budget target of \$15000 (not including prep. Costs) for used utility/duty vehicle
- ⇒ Improvement District appreciation dinner: budget \$600
- ⇒ AGM refreshments: budget as needed from office allocation

2. 2011 Budget Decision

Total budget of \$130,262 approved for 2011. Request to Province may be reduced by a sum determined by the Treasurer to be excess accumulation from previous years. Motion to approve adopted unanimously.

Action: Youds will prepare the financing/tax levy bylaw for signatures and submission to the Province in advance of the end of current month.

The total above is comprised of the following subtotals:

- Maintenance and Operations \$46,112.00
- Capital Replacement \$30,000.00
- Small Capital and Sustaining \$ 3,400.00
- Improvement District \$48,750.00
- Health and Welfare \$ 2,000.00

The attached spreadsheet provides details.

New Business

1. TIID Social Evening: scheduled for November 5th; to be provided by Tee Marshall at her home.
2. TIVFD Appreciation Banquet: scheduled for November 13th.
3. Next Meeting of the Board: Meeting to review budget totals and approve budget bylaw to be held prior to October 12th. Trustees will receive information electronically.

Meeting Adjourned: 8:30 p.m.