

Thetis Island Improvement District

Minutes of Board Meeting, September 13, 2010

Location/time: Forbes Hall – Hunter Room, 7:30 pm

Attending: Ken Youds, Stephanie Cottell, Peter Pardee, Doug Darling, Graeme Shelford

Minutes of Previous Meeting (April 24/2010)

Meeting minutes approved as circulated.

Business Arising

1. Driveway signage initiative:

Darling advised that his research indicates that signs could be created for all addresses well within the allocated budget. Shelford noted that the TIVFD is currently experimenting with GPS for driveways and homes and therefore the TIID should await feedback from the department before proceeding with the signage initiative. Youds noted that one option for the driveways numbers is that we provide them only to addresses that are a persistent problem for the department. Motion: That the TIID table further action on this initiative until further information is provided by the department, either regarding the effectiveness of GPS for locating incident scenes or regarding the range of addresses (all or a selected list) for which signage can be created. Motion carried. **Action:** TIVFD to provide updates to the Board.

New Business

1. Current Budget Update (Pardee): Treasurer Pardee reported that the TIID Admin. Budget expenditures are on track. Also the TIVFD operating budget is generally on track, with notable variances regarding “office and misc.” and “uniforms/ppp”, which might be explained by invoice categorizing differences. All current accounts are in good shape..
2. Presentation of TIVFD 2011 Budget Proposal (Shelford): A detailed presentation of the proposed 2011 budget was given, with opportunities for clarification/discussion for the trustees. Clarification that the “bathroom renovation” capital item includes two separate items: renovation to include a shower facility, and a pressure wash system (for vehicles) based on the water stored in tanks behind the hall. Discussion around the proposal that appropriately skilled TIVFD members be paid to maintain small engines and various specialized systems in the hall. Discussion around the acquisition of new SCBA equipment: Pardee advised that 2 sets could be acquired within the 2010 budget and a further 2 could be acquired early in 2011, thus meeting the request for 4 sets in 2011.
2. Preliminary Budget Discussion (trustees only): Youds advised that full discussion of the budget should await the return of trustee Anderson. Discussion focused on the proposed new vehicle and various consideration and options. **Action:** Pardee agreed to assemble a comprehensive budget draft (TIVFD and TIID) for our next meeting.
3. Next Meeting of the Board: Proposed and accepted that the next meeting will be October 4th at 7:00 pm, location to be Hunter Room or as advised. **Action:** Youds will confirm time and location.
4. Social Gathering: As per public proposal at AGM, a social event (catered dinner) will be organized for the trustees and partners. Proposed that this event occur at a private venue on Thetis Island sometime around late October or early November. **Action:** Youds to contact caterer and identify location/date/time.

Meeting adjourned at 9:30 p.m.