

**Thetis Island Improvement District
(Volunteer Fire Protection and Emergency Response Services)**

P.O. Box 3-13

Thetis Island, BC, V0R 2Y0

Minutes of the April 25, 2015 Annual General Meeting (unapproved)

Forbes Community Hall

Present: *Trustee Rush (Acting Chair), Trustee Anderson, Trustee Lamb, Trustee Phelps*

Regrets: *Trustee Pardee*

TIVFD Officers: *Chief Caldbeck, Captain Tarris, Lieutenant Luckham*

Department Members: *Matt Hess, Gerhard Wanney, Tom Milliken*

Staff: *Koeppen, Mooney*

General Public: *1*

Call to order: *Trustee Rush (Acting Chair) called the meeting to order at 10:00 am*

Agenda Items:

1. Trustee Rush (Acting Chair) opening remarks.

- *Introduction of Trustees, TIVFD officers and TIID staff.*
- *Acknowledged Trustee Peter Pardee for his many years of dedicated service. Trustee Pardee first served as a fire fighter with the TIVFD. Followed by a position of Trustee with the TIID and serving as Board Chair for the last 3 years. We offer our heartfelt thanks for Trustee Pardees long-standing contribution to both organizations.*

2. Adoption of meeting minutes for April 26, 2014 AGM

- *Trustee Rush (Acting Chair) moved to adopt the 2014 AGM meeting minutes as written.*
- *Seconded by Trustee Lamb*

- *Carried unanimously*

3. Financial Report

- *Trustee Rush (Acting Chair) presented the TIID financials via a power point presentation.(on file)*
- *Staff Mooney addressed the 2014 Audited Financial Statement. (on file)*

Discussion

4. Trustee remuneration

- *Trustee Rush (Acting Chair) reported that none of the trustees received remuneration in the 2014 year. No remuneration to be paid to any of the trustees for the 2015 year.*

Discussion

5. Trustee Reports

6.1 TIID Report (Trustee Rush, Acting Chair)

- *Trustee Rush (Acting Chair) provided an overview of the TIID 2014/2015 year.*
- *Highlights including ongoing transition of tasks to TIID administrators, Insurance review, Trustee roles and responsibilities, and operating budget. Commented on the excellent ongoing working relationship with the TIVFD.*

Discussion

6.2 Port Commission Report (Trustee Lamb)

- *Trustee Lamb provided an overview of the (TIPC) Thetis Island Port Commission.*
Highlights included:
 - *Plans to complete the final segment of paving on boat ramp.*
 - *A work party will complete some remedial work primarily painting on the Community Dock.*
 - *A Commemorative plaque/artwork has been commissioned by TIPC to acknowledge the traditional territorial waters of the Salish Seas of the Penelakut people with respect to Thetis Island. The plaque/artwork will be displayed at the front entrance of Forbes Hall.*
- **6.3 TIVFD Safety Committee Report (Trustee Anderson)**

- *Trustee Anderson provided an overview of the TIVFD Safety Committee. Reference made to the Work Safe BC 2013 physical inspection of the TIVFD Fire hall.*
- *Trustee Anderson acting as management for TIID attended regular quarterly meetings with TIVFD.*
- *Noted and addressed issues of concern and noted in TIVFD log book.*

Discussion

- *Safety officer with BC Ferries recently noted that great care and attention had been paid to the condition of the fire hall.*

6. Fire Department Report

- *Fire Chief Caldbeck provided an extensive report via a Power Point presentation. (on file)*

7. Election of trustees

- *Election of four trustees.*
- *Staff Koeppen called for nominations and election for the position of one trustee for a two-year term.*
- *Graeme Shelford was nominated by Ellen Rush*
- *Yielded no other nominations.*
- *Graeme Shelford elected by acclamation.*
- *Staff Koeppen called for nominations and election for the position of three trustees for a three-year term.*
- *Keith Rush, Tom Anderson, Andy Lamb stood for nomination*
- *This slate was nominated by Ellen Rush*
- *Yielded no other nominations*

8. Other Business:

8.1 Budget questions and Budget Projections for 2014/2015.

Discussion

8.2 General Topics of discussion

- Future call for nominations for Trustees in additional locations.*

For this year ads placed in Citizen newspaper covering the CVRD. Online Thetis Island Community Calendar, Physical Calendar posted at Ferry bulletin, E-spokes on Island.

b. Service Capacity by TIVFD

c. False Alarms. Response by TIVDF

d. Burn Permits

e. Recruitment and Retention

f. Reluctance of public to call 911.

Discussion

9. Adjournment

- *Motion to Adjourn by Trustee Anderson*
- *Seconded by Trustee Phelps*

Meeting adjourned at 11:09 am

Keith Rush

(Acting) Chairman

Andy Lamb

Signing Officer